

HLTHAGE 1BB3: INTRODUCTION TO AGING AND SOCIETY

June 21st - August 6th

Summer 2021

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Lecture: Asynchronous content organized into three Modules ([Module 1](#): June 22nd - July 8th; [Module 2](#): July 13th - July 29th; [Module 3](#): August 2nd - August 6th).

Please see class format below for more details.

Office Hours: See [description](#) below for more details about online office hours

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Course Description

This course introduces students to the study of gerontology which is the interdisciplinary study of aging. During the term we will examine the social, psychological, physiological, economic, and health aspects of growing old and consider aging in an individual and societal context. We will look at a range of topics including population aging, ageism, family life, care, health, finances, retirement, work, housing, transportation, leisure, recreation, and end of life issues. The content of the course focuses on older people and later life and is intended to provide a general background for more specialized studies in aging.

Course Objectives

The central objective of the course is to provide an opportunity for students to think critically about aging in society and to demonstrate this knowledge both descriptively and analytically through tests and assignments.

By the end of the course students will be able to:

- describe myths about aging and identify implications of ageism
- identify and explain theories and concepts key to the study of aging
- describe the ethno-cultural diversity of seniors in Canada
- explain the demographic shifts that have led to population aging
- describe key physical, psychological, and developmental changes that occur with age
- discuss institutional changes in response to population aging
- identify and explain challenges facing older people and their caregivers in later life
- advance writing, critical thinking, and research skills

Required Materials (Available at Campus Store):

- Novak, M. and Campbell, L. and Herbert C. Northcott (2017). *Aging & Society: A Canadian Perspective* (8th edition). Toronto: Nelson Education Ltd.

Currently the Campus Store has a few used copies available which you can order online and have shipped. The campus bookstore is currently following the University's Crisis Management guidelines and are unable to order physical stock for the summer term. Likewise, the e-text version can be ordered online from the campus website and the code to redeem the book will be emailed to you. If they run out of the physical copies, they will post a link so you can order a physical copy from the publisher's website if you prefer.

Class Format

This is an online course that is held asynchronously - meaning that other than scheduled test dates/times and assignment due dates, students will self-direct their learning of the three modules at their own pace within the given time frame set aside for each module.

The class is organized in this way to ensure equitable access to course materials without needing to be online at a given time or date (other than scheduled exam dates). The class is organized into three modules: Module 1 runs from June 22nd - July 8th, 2021 (Introduction to

the course and Module 1, Parts 1-5); Module 2 runs from July 13th - July 30th, 2021 (Module 2, Parts 1-5); and finally, Module 3 (Part 1) runs from August 2nd - August 6th, 2021. Please review the course schedule below for more information. Each Module will be made available at 10am on the first day in which it begins in the content section of Avenue. For example, Module 1 will be available at 10am on Tuesday, June 22nd, 2021, while Module 2 will be available at 10am on July 13th, 2021, with Module 3 available at 10am on August 2nd, 2021. Each part of each Module will contain:

- (1) PowerPoint slides, along with an identical PDF document, containing self-directed learning content;
- (2) a Word document (and identical PDF document) containing additional notes to compliment the content in the self-directed learning PowerPoint (and PDF) slides;
- (3) A lecture recording that summarizes the content under discussion in each part of each respective Module (this is subject to change).

It is important to use readings and look at all material to succeed in this course. Slides will augment the required reading but will not cover all content presented in the text (if you read this far, super proud! send me an email with your favorite meme/gif/clip to let me know).

In addition to the course content for each Module, students are required to read the assigned textbook readings. Please review the course schedule below for more information on the assigned readings. It is strictly prohibited to post, distribute, transmit, copy, etc., lecture and tutorial material/notes in any shape or form (electronically, audio, etc.,) outside of Avenue to Learn and the SAS notetaking program. This includes but is not limited to: online note sharing sites, Facebook, YouTube, Google documents, etc.,. If you miss the notes from a particular class, there is a discussion board in Avenue where you can connect with classmates to obtain the missed notes. McMaster University is committed to an inclusive and respectful community. These principles and expectations extend to online activities including email communication, electronic chat groups, video calls and other learning platforms. It is the expectation of this course that all members of the HLTH AGE 1BB3 community (students, faculty and staff) are respectful, inclusive, considerate and professional in all course related activities and communication with one another.

Course Evaluation - Overview

1. A2L Group Discussion Participation - 10% (weekly - on-going)
2. Midterm Test - 25%, July 8th, 2021
3. Term Assignment - 30%, due July 30th
4. Final Test - 35%, August 5th

Midterm Test (25%) July 8th, 2021

There will be a midterm test written during scheduled class time on July 8th, 2021 on Avenue to Learn. This exam will be based on material from the text, lectures, and any other class materials (i.e. films, etc.). The exam is worth 25% of your final grade and will consist of 50 multiple choice questions.

This test is open-book, meaning that you can use your lecture notes and text as resources while writing the test. However, you are not allowed to collaborate with peers nor are you able to take screen shots, post photos, post questions online, access webpages for answers, or any similar behaviour/activity etc., as doing so is a form of academic dishonesty. Additionally, your actions while writing the test in Avenue will be restricted as you will not be able to right-click or access other features within Avenue. Strategies are therefore in place to prevent academic dishonesty when writing the online test. Please remember that an open book testing format does not mean you do not need to keep up with class learning content or study for the tests.

Creative Group Project worth (30%) due July 30th, 2021

Students will complete an individual or group creative term project (worth 30%) that assesses an aging topic covered within one of the weekly course-based themes. You will be assigned group members at the beginning of the term (max 5 in one group) and will be evaluated as a whole but also peer evaluated (more details will be on avenue). If you choose to not be in a group, you may submit individually, however, you will need to let the instructor know by July 9th, 2021. More Information to follow on Avenue to Learn.

OFFICE 365 @ McMaster

McMaster University offers [Microsoft Office 365](#) at no charge to students, staff, and faculty, and includes access to leading productivity and collaboration tools for everyone in the community. Office 365 also includes access to download the Office 365 ProPlus applications which can be installed on up to 5 devices, Windows or Mac, as well as unlimited mobile devices for iOS, Android, & Windows Phone. Microsoft Teams is a great way to freely and accessibly video chat and connect for groups projects.

Creative projects will be due in the Avenue Drop box on July 30th, 2021 by 11:59pm. More detailed instructions and a grading will be posted on Avenue in due time.

Final Test (35%) August 5th, 2021

There will also be a final test. The final test is cumulative which means that you will be tested on all course content (material covered before and after the mid-term). The final test is worth 35% of your final grade and will consist of 80 multiple choice questions.

- Please note that to pass this course students must complete the term assignment, the midterm, and the final test.
- Further details on examinations will be reviewed in the respective modules.

This test is open-book, meaning that you can use your lecture notes and text as resources while writing the test. However, you are not allowed to collaborate with peers nor are you able to take screen shots, post photos, post questions online, access webpages for answers, or any similar behaviour/activity etc., as doing so is a form of academic dishonesty. Additionally, your actions while writing the test in Avenue will be restricted as you will not be able to right-click or access other features within Avenue. Strategies are therefore in place to prevent academic dishonesty when writing the online test. Please remember that an open

book testing format does not mean you do not need to keep up with class learning content or study for the tests.

Online Discussion Groups (10%) (weekly - ongoing)

Discussion questions will be posted weekly for groups to engage with. During the modules students will be expected to actively participate on A2L. Students will be evaluated on their attentiveness in answers and participation in posted discussion exercises. No accommodation will be provided for missed discussion exercises (exceptions may potentially include approved [SAS accommodations](#) and [religious holiday accommodations](#)).

Participation will be based on contribution to discussions and activities, in class attentiveness, and thoughtful completion and sharing of discussion.

- Based on modules, reading will be a routine component of the course. Active participation is required on A2L. It is therefore important that all students, complete readings and be attentive and participate enthusiastically in discussion.
- Each week you will be provided with the opportunity to participate in collaborative learning with your peers. Working in groups of 5 -6, students will be expected to engage in discussion about the lecture, readings and provide responses to questions/exercises posed by the instructor. The purpose of the group work is to provide you with an opportunity to actively reflect on and discuss course material, enhance your ability to critically reflect on age related issues and to work collaboratively with group members in synthesizing responses in written formats.
- In a 'word document' provide a (double spaced 300-500 words) written response to the assigned question/exercise. Provide a title page that has the name of each group member who participated in the activity, the name of the activity and the date. Write the response in an essay style; that is, using proper grammar, paragraph, and sentence structure. Submit your in-class group response to the Avenue drop box no later than 11:59 pm on the date that it is due. Submissions will be assessed for logical, thoughtful reflection, completeness, and writing mechanics. Completed assignments will result in the accumulation of group participation credits.

Course Schedule and Required Readings

Module 1 (June 22nd - July 8th, 2021)

Introduction to the Course

Readings: N/A

Notes: *** Read and Listen to Course Outline Recording **

Material Provided: PowerPoint slides, Recording, Transcript

Part 1: Social Representations of Aging and Demographics of Aging

Readings: Chapter 1, 3

Material Provided: PowerPoint slides, Recording, Transcript

Part 2 Theories and Methods and Cultural Diversity

Readings: Chapter 2, 4

Material Provided: PowerPoint slides, Recording, Transcript

Part 3 Recreation and Leisure Chapter

Readings: Chapter 10

Material Provided: PowerPoint slides, Recording, Transcript

Part 4 The Aging Mind

Readings: Chapter 6

Material Provided: PowerPoint slides, Recording, Transcript

Part 5 The Aging Body

Readings: Chapter 5

Material Provided: PowerPoint slides, Recording, Transcript

Midterm Review

Readings: Text chapters 1-6 & 10 + material provided.

Material Provided: PowerPoint slides, Recording, Transcript

Notes for Module 1:

Midterm Test on Thursday, July 8th, 2021 worth 25% of final grade. See [Midterm section](#) for more information.

For equity and accessibility, there are two test times offered on July 8th. Students will only write the test at one of the times - it is up to each student to choose which time to write the test on July 8th, 2021:

- 4:00 - 5:00pm on July 8th, 2021: Test will be accessible from 4:00-5:30 pm, with 60 minutes to complete the test from when you log in
- 6:00 - 7:00pm on July 8th, 2021: Test will be accessible from 6:00- 7:30pm, with 60 minutes to complete the test from when you log in

More information and instructions about accessing test etc. will be available on Avenue to Learn in due time.

Module 2 (July 13th - July 29th)

Part 1 Formal Care

Readings: Chapter 7

Material Provided: PowerPoint slides, Recording, Transcript

Part 2 Informal Care

Readings: Chapters 12,13

Material Provided: PowerPoint slides, Recording, Transcript

Part 3 Death, Dying, and Bereavement

Readings: Chapter 14

Material Provided: PowerPoint slides, Recording, Transcript

Part 4 Later Life Income

Readings: Chapter 8

Material Provided: PowerPoint slides, Recording, Transcript

Part 5 Retirement and Work

Readings: Chapter 9

Material Provided: PowerPoint slides, Recording, Transcript

Notes for Module 2:

Creative Project DUE- on Avenue Drop box by 11:59 pm July 31st

Module 3 (August 2nd - August 6th)

Part 1 Housing and Transportation

Readings: Chapter 11

Material Provided: PowerPoint slides, Recording, Transcript

Part 2 Review for Final Test

Readings: All course content (material covered in all modules).

Material Provided: PowerPoint slides, Recording, Transcript

Notes for Module 3:

Final test on Thursday, August 5th, 2021 worth 35% of final grade. See [Final test section](#) for more information. For equity and accessibility, there are two test times offered on August 5th. Students will only write the test at one of the times - it is up to each student to choose which time to write the test on August 5th, 2021:

- 4:00 - 5:30pm on August 5th, 2021: Test will be accessible from 4:00-6:00 pm, with 90 minutes to complete the test from when you log in
- 6:00 - 7:30pm on August 5th, 2021: Test will be accessible from 6:00- 8:00pm, with 90 minutes to complete the test from when you log in

More information and instructions about accessing test etc. will be available on Avenue to Learn in due time.

Course Policies

Online Course Behaviour

McMaster is committed to an inclusive and respectful community. These principles and expectations extend to online activities including electronic chat groups, video calls and other learning platforms. If you are concerned about your virtual classroom experiences, the Equity and Inclusion Office (EIO) is available to advise and assist students who may be experiencing any equity, accessibility, inclusion, harassment, discrimination or sexual violence concerns. You can reach the EIO at equity@mcmaster.ca. Thank you for joining us in ensuring that our McMaster online communities are spaces where no one feels excluded and everyone is able to enjoy learning together.

Sharing and Posting of Course Material is Prohibited Students

Who have access to authorized recorded lectures in a course may use these recordings only for personal or group study and should not reproduce, share or upload the recording to any publicly accessible web environment. Similarly, notes, slides, evaluations and tests are for personal use and should not be shared with others outside of a course.

Email

Send all emails to my McMaster email account: hatzifis@mcmaster.ca. Please consider email equivalent to any other form of written communication. Students who write to their instructors are expected to follow rules of spelling, grammar and punctuation. In addition, please include a proper greeting, such as "Dear Stephanie or Ms. Hatzifilalithis," and not "Hey Fam". Add a closing that includes your full name, such as "Sincerely, John Smith." Email failing to meet these standards may be returned unanswered. Emails that require a very short reply will be answered within 3 working days (I will generally not respond to emails over the weekend). Email questions requiring a more detailed response will only be answered during office hours or by appointment.

Effective September 1, 2010, it is the policy of the Faculty of Social Sciences that all e-mail communication sent from students to instructors (including TAs), and from students to staff, must originate from the student's own McMaster University e-mail account. This policy protects confidentiality and confirms the identity of the student. It is the student's responsibility to ensure that communication is sent to the university from a McMaster account. If an instructor becomes aware that a communication has come from an alternate address, the instructor may not reply at their discretion.

Course Modification

The instructor reserves the right to modify elements of the course during the term. If any modification becomes necessary, reasonable notice and communication with the students will be given with explanation and the opportunity to comment on changes. It is the responsibility of the student to check his/her McMaster email and course websites weekly during the term and to note any changes.

Office Hours

Every Wednesday of the term, I will host a drop-in zoom session available from 10:00 - 11:00am for questions you have about the course content. Please be aware: this is not a private discussion; this is open to those who want to ask questions or need queries answered. Alternatively, I am also available by email (hatzifis@mcmaster.ca) or by appointment. Emails will be answered Monday-Friday between 9am and 4:30pm. You can expect a response to your email within 72 hours, excluding weekends and holidays. Your teaching assistant will also hold 'office hours' in the Avenue chat once a week (time/date TBD). Your TA is available by email as well, Monday-Friday between 9- 4:30pm. Please allow up to 48 hours for a response, excluding weekends and holidays.

Midterm and Final Test

If these tests are missed, only Faculty-approved absences will be offered consideration for a re-write. As the test is worth 25% and 35% respectively, students must contact their respective Faculty office with appropriate documentation for the Faculty to review as the test is not eligible for an online MSAF. If Faculty approval is obtained, the make-up date for the midterm test is July 15th, 2021 and August 12th, at 4:00 pm. No other date or time will be offered. It is your responsibility to attend scheduled test dates. In the event of any **extreme circumstances (see policy)** that prevent the test from being held online on the scheduled test date of July 8th and August 5th the test will be rescheduled to launch online on Avenue to Learn the following day (July 9th and August 6th) with the same two access times (4:00 pm-5:30pm and 6:00pm-7:30pm for the midterm and 4:00-6:00 pm and 6:00-8:00pm for final). While it is extremely unlikely that our test will not be held as scheduled online on July 8th and August 5th, it is important to have a contingency plan in place so that the test can be completed as soon as possible without disruption to your student schedule and so each student can plan in advance, accordingly.

Grades

Grades will be based on the McMaster University grading scale:

| MARK | GRADE |
|--------|-------|
| 90-100 | A+ |
| 85-90 | A |
| 80-84 | A- |
| 77-79 | B+ |
| 73-76 | B |
| 70-72 | B- |
| 67-69 | C+ |
| 63-66 | C |
| 60-62 | C- |
| 57-59 | D+ |
| 53-56 | D |
| 50-52 | D- |
| 0-49 | F |

Late Assignments

Without approved justification, you must make arrangements directly with me to hand in the assignment. Assignments will be marked down 5% if turned in late on the day it is due, and an additional 5 percentage points for each day it is late after that; this includes weekend days and holidays. If an assignment is due at the start of a class, it will be considered one day late any time after the end of class that day.

Absences, Missed Work, Illness

All reasons for illness, injury and family emergency must be addressed through the office of the Associate Dean of Social Sciences who will notify the Professor of your absence. The policy contains the following requirements:

1. If you are seeking relief for missed academic work because of an absence lasting up to 3 days in duration, you must use the McMaster Student Absence Form. The course work you have missed must be worth 24% or less of your grade.
2. You may submit a maximum of 1 Academic Work Missed request per term. It is YOUR responsibility to follow up with your Instructor immediately (NORMALLY WITHIN TWO WORKING DAYS) regarding the nature of the accommodation.
3. If you are absent for reasons other than medical reasons, for more than 3 days, or exceed 1 request per term you MUST visit your Associate Dean's Office (Faculty Office). You may be required to provide supporting documentation. This form should be filled out immediately when you are about to return to class after your absence. Additional requests for relief of academic missed work must be reported to your Faculty's Associate Dean's Office (Be prepared to submit appropriate documentation. Relief for missed academic work is not guaranteed).
MSAF is now available in MOSAIC Student Center (in the drop down menu under Academics)
4. You should expect to have academic commitments Monday through Saturday but not on Sunday or statutory holidays. If you require an accommodation to meet a religious obligation or to celebrate an important religious holiday, you may use the McMaster Student Absence Form or contact your Faculty's Associate Dean's Office.

5. In deciding whether or not to grant relief for missed work, factors such as the following may be taken into account: the timing in relation to the due date of the missed work and the degree of the student's incapacitation.
 6. You are responsible to contact your Professor(s) promptly to discuss the appropriate relief.
 7. It is the prerogative of the Professor of the course to determine the appropriate relief for missed term work in his/her course.
- See the Faculty of Social Sciences web page on [Student Absence Information](#)

Avenue to Learn

In this course we will be using Avenue to Learn. Students should be aware that, when they access the electronic components of this course, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in this course will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure please discuss this with the course instructor.

Course information will be posted here throughout the term. Please check this site often to keep informed of assignment instructions, links to course resources, important announcements, and interim grades. It is the responsibility of all students to be aware of all information posted on Avenue to Learn.

Step 1: Make sure you are in the Avenue to Learn system. If you officially registered for the course, you were automatically enrolled in the Avenue To Learn system. Go directly to step 2. Students who registered late for this course need to be added to the Avenue to Learn database before they can perform the next step. The best way to do this is to make sure that you are officially registered for this course.

Step 2: Logon to Avenue to learn. Go to <http://Avenue.mcmaster.ca/>

- All the information you need for logging on to the site, for configuring your web browser, and for adding this course to your account are available here.

Step 3: Support

- If you are interested in viewing the support for Avenue to Learn, including quick help guides and other resources please visit <http://avenue.mcmaster.ca/help/>

University Policies

Academic Integrity

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. **It is your responsibility to understand what constitutes academic dishonesty.**

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university. For information on the various types of academic dishonesty please refer to the [Academic Integrity Policy](#), located at <https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/>

The following illustrates only three forms of academic dishonesty:

- plagiarism, e.g. the submission of work that is not one's own or for which other credit has been obtained.
- improper collaboration in group work.
- copying or using unauthorized aids in tests and examinations.

Authenticity / Plagiarism Detection

Some courses may use a web-based service (Turnitin.com) to reveal authenticity and ownership of student submitted work. For courses using such software, students will be expected to submit their work electronically either directly to Turnitin.com or via an online learning platform (e.g. A2L, etc.) using plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty.

Students who do not wish their work to be submitted through the plagiarism detection software must inform the Instructor before the assignment is due. No penalty will be assigned to a student who does not submit work to the plagiarism detection software. **All submitted work is subject to normal verification that standards of academic integrity have been upheld** (e.g., on-line search, other software, etc.). For more details about McMaster's use of Turnitin.com please go to www.mcmaster.ca/academicintegrity.

Courses with an On-line Element

Some courses may use on-line elements (e.g. e-mail, Avenue to Learn (A2L), LearnLink, web pages, capa, Moodle, ThinkingCap, etc.). Students should be aware that, when they access the electronic components of a course using these elements, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in a course that uses on-line elements will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure please discuss this with the course instructor.

Online Proctoring

Some courses may use online proctoring software for tests and exams. This software may require students to turn on their video camera, present identification, monitor and record their computer activities, and/or lock/restrict their browser or other applications/software during tests or exams. This software may be required to be installed before the test/exam begins.

Conduct Expectations

As a McMaster student, you have the right to experience, and the responsibility to demonstrate, respectful and dignified interactions within all of our living, learning and working communities. These expectations are described in the [Code of Student Rights & Responsibilities](#) (the “Code”). All students share the responsibility of maintaining a positive environment for the academic and personal growth of all McMaster community members, **whether in person or online.**

It is essential that students be mindful of their interactions online, as the Code remains in effect in virtual learning environments. The Code applies to any interactions that adversely affect, disrupt, or interfere with reasonable participation in University activities. Student disruptions or behaviours that interfere with university functions on online platforms (e.g. use of Avenue 2 Learn, WebEx or Zoom for delivery), will be taken very seriously and will be investigated. Outcomes may include restriction or removal of the involved students’ access to these platforms.

Academic Accommodation of Students With Disabilities

Students with disabilities who require academic accommodation must contact [Student Accessibility Services](#) (SAS) at 905-525-9140 ext. 28652 or sas@mcmaster.ca to make arrangements with a Program Coordinator. For further information, consult McMaster University’s [Academic Accommodation of Students with Disabilities](#) policy.

I am committed to making appropriate accommodations for students’ observance of religious holidays. Please contact me as early in the term as possible to make individual arrangements.

I am also committed to working with students with disabilities to make individualized accommodations according to your specific needs. All such arrangements must be made through Student Accessibility Services (SAS). Please drop by my office at the beginning of the term to review individual arrangements. All such arrangements will remain confidential. Student Accessibility Services: For information about academic support services, contact SAS at MUSC B107 (ext. 28652) or <http://sas.mcmaster.ca>.

If you require this course outline in an alternate/accessible format, please contact the Department of Health, Aging & Society (ext. 27227 | e-mail: hasdept@mcmaster.ca).

Requests For Relief For Missed Academic Term Work

[McMaster Student Absence Form \(MSAF\)](#): In the event of an absence for medical or other reasons, students should review and follow the Academic Regulation in the Undergraduate Calendar “Requests for Relief for Missed Academic Term Work”.

Academic Accommodation For Religious, Indigenous or Spiritual Observances (RISO)

Students requiring academic accommodation based on religious, indigenous or spiritual observances should follow the procedures set out in the [RISO](#) policy. Students should submit their request to their Faculty Office **normally within 10 working days** of the beginning of

term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

Copyright And Recording

Students are advised that lectures, demonstrations, performances, and any other course material provided by an instructor include copyright protected works. The Copyright Act and copyright law protect every original literary, dramatic, musical and artistic work, **including lectures** by University instructors

The recording of lectures, tutorials, or other methods of instruction may occur during a course. Recording may be done by either the instructor for the purpose of authorized distribution, or by a student for the purpose of personal study. Students should be aware that their voice and/or image may be recorded by others during the class. Please speak with the instructor if this is a concern for you.

Extreme Circumstances

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, A2L and/or McMaster email.

Faculty of Social Sciences E-mail Communication Policy

Effective September 1, 2010, it is the policy of the Faculty of Social Sciences that all e-mail communication sent from students to instructors (including TAs), and from students to staff, must originate from the student's own McMaster University e-mail account. This policy protects confidentiality and confirms the identity of the student. It is the student's responsibility to ensure that communication is sent to the university from a McMaster account. If an instructor becomes aware that a communication has come from an alternate address, the instructor may not reply at his or her discretion.